

## **125 BROAD CONDOMINIUM**

125 Broad Street  
New York, NY 10004

### **BUILD OCCUPANT TRUST**

SCOPE: This plan applies to all areas under the control of the building management, including common elevator banks on tenant floors at The 125 Broad Condominium located at 125 Broad St., Manhattan N.Y. 10004, and provides instructions for disease outbreak preparedness designed to protect the health and well-being of workers and building occupants. This policy was established in Jan. 2022 and is reviewed annually, and shall continue indefinitely or until amended and/or replaced by a subsequent policy.

GOALS – The goal of implementing viral response design guidelines is to prevent disease spread in the built environment. By reducing person-to-person and surface-to-person interactions, disease risk can be greatly reduced.

### **Viral Response Design Guidelines**

Design guidelines targeting viral response:

#### **1. apply to the following required areas, as applicable to building or space:**

- for multi-tenant commercial and residential buildings, all areas under the control of the building management, including common elevator banks on tenant floors.
- single tenant buildings and commercial interior spaces, all areas within tenant spaces.

#### **2. detail qualifying design solutions to minimize person-to-person transmission at areas where employees and visitor/occupants are in close proximity such as:**

- work stations
  - common spaces (such as fitness and exercise rooms, lactation rooms, multipurpose rooms, break areas, game rooms, or other spaces designated for shared activity)
  - shared kitchens
  - shared bathrooms
  - lobbies and reception areas
  - hallways
  - elevators
  - retail establishments
- Qualifying design solutions to minimize person to person transmission include but are not limited to:
- visual markers for maintaining six feet distance between people, such as signage, floor stickers, sensors, etc.)

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- sneeze guards
- implementing protocols to limit capacity
- rearranging layouts to maintain distance between occupants or limit capacity
- implementing clear circulation protocols in hallways
- encouraging use of stairs to limit elevator capacity.

### **3. implementing qualifying design solutions to minimize surface-to-person transmission at high-touch surfaces\*.**

- Qualifying design solutions for limiting surface to person transmission include but are not limited to:
  - touchless technology
  - removing or rearranging equipment to minimize use
  - markers to indicate high-touch surfaces\*
  - keeping doors open where possible to limit touch points

\*High-touch surfaces include, but are not limited to, door handles/knobs, elevator call buttons, handrails, light switches, faucets, drinking water stations, kitchen equipment, countertops, shared office equipment, and other surfaces that are frequently touched by occupants.

**RESPONSIBLE PARTY** - The property manager shall be responsible for communicating with the all building workers and occupants to ensure compliance with the details contained within this document as well as enforcing the requirements contained in this document.