



HOT WORK PERMIT

**BEFORE INITIATING HOT WORK, CAN THIS JOB BE AVOIDED?
IS THERE A SAFER WAY?**

This Hot Work Permit is required for any temporary operation involving open flame or producing heat and or sparks. This includes, but is not limited to, grinding; cutting, brazing, soldering; all torch operations; torch applied roofing, and electric arc welding.

Part 1	Part 2								
INSTRUCTIONS									
Building Personnel: 1. Photocopy valid Certificates of Fitness for Torch and Fire Guard 2. Complete Part 1 of this form 3. Have person doing work complete Part 2 4. Provide copy to person doing work 5. File with attachments Make sure Insurance Certificate is on file	▼ Check if 'YES' <input type="checkbox"/> Tanks are properly secured <input type="checkbox"/> Hot Work equipment is in good working order Requirements within 25 ft Radius of Work <input type="checkbox"/> Flammable liquids not present <input type="checkbox"/> Floors swept clean <input type="checkbox"/> Combustibles are protected <input type="checkbox"/> Wall and Floor openings covered Fire Guard and Monitoring <input type="checkbox"/> Fire Watch provided <input type="checkbox"/> Fire Guard supplied extinguishers <input type="checkbox"/> Fire Guard certified & trained <input type="checkbox"/> Will monitor for 60 minutes after completion								
Hot Work being done by: <input type="checkbox"/> Employee <input type="checkbox"/> Contractor _____									
Date / Time: (of Work)									
Location / Floor									
Nature of Job:									
Name of Person Doing Work									
NO HOT WORK ALLOWED DURING NORMAL BUSINESS HOURS									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 20%;">PERMIT EXPIRES</th> <th style="width: 20%;">DATE</th> <th style="width: 20%;">TIME</th> <th style="width: 40%;"></th> </tr> <tr> <td></td> <td></td> <td></td> <td>AM PM</td> </tr> </table>		PERMIT EXPIRES	DATE	TIME					AM PM
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NOTE: Prior to commencing work, verify with building Fire Safety Director that affected smoke detectors have disabled.									
Signature of Building Personnel	Signature of Person Doing Work								