

1. It is assumed that responsible parties within the Contractor’s business are to have read and familiarized themselves with the CDC and Local guidelines, including the “Restore Illinois” plan and City of Chicago guidelines, and are already implementing these guidelines into their business practices. If the guidelines change, Contractor agrees to adhere to the changes.
2. The Restore Illinois plan dictates the following General Health Minimum Guidelines. These are to be strictly followed while working onsite:
 - All employees who can work from home should continue to do so
 - Employees should wear face coverings over their nose and mouth when within 6-ft. of others. Exceptions may be made where accommodations are appropriate – see [IDHR’s guidance](#)
 - Social distance of at least 6-ft. should be maintained between non-household individuals unless participating in activities permitted under Phase IV guidelines
 - Employers should provide hand washing capability or sanitizer to employees and if applicable, customers
 - Frequent hand washing by employees, and an adequate supply of soap/ paper towels and/or disinfectant/ hand sanitizer should be available
3. Whenever possible, onsite crews will consist of 10 or fewer people.
4. Individuals are required to wear face coverings at all times in common areas or where 6 ft distancing is not possible.
5. No more than six people are allowed to utilize the F2 freight elevator concurrently. No more than eight people are allowed to utilize the F2 freight elevator concurrently. Face coverings are required at all times.
6. It is the personal responsibility of the Contractor to NOT report to the job site while they are experiencing illness symptoms such as fever, cough, shortness of breath, sore throat, runny/stuffy nose, body aches, chills, or fatigue. The Contractor must follow CDC guidelines for returning to work. Refer to CDC guidelines: [What To Do if You Are Sick](#).
7. Contractors will be subject to health screening prior to entering the building.
8. Contractors should properly stock and supply hand sanitizing, disinfecting supplies and personal protective equipment to their employees on site in order to maintain a clean and safe workplace.
9. Contractors will utilize only the restrooms identified as “Contractor Restrooms” by the building staff at the beginning of their project. Contractors should maintain the cleanliness of these restrooms within their capabilities. Proper handwashing signage is to be posted at all times in the Contractor Restrooms. Soap and running water will be available at all times during the project.
10. Contractors will be responsible for the sanitization of tools and equipment prior to and after working on the job site. Contractors must sanitize any work surface they come in contact within the job site. Contractors must disinfect the work area once work is completed for the day prior to



leaving the site. EPA-approved disinfectants must be used.

- 11. Contractors must provide a copy of their company’s pandemic safety management and response plan before the project may commence.

Signature Acknowledgment

I acknowledge that I have read and understand the Social Distancing and COVID-19 Guidelines for Contractors & Vendors document.

Signature

Date

Print Name

Title

Company

By signing this acknowledgment, you are also acknowledging that any subcontractors working on your behalf also understand the Social Distancing and COVID-19 Guidelines for Contractors & Vendors document.

A copy of this signature Acknowledgment must be submitted to Building Management prior to the start of any work.